

07 November 2023



**JOE MOROLONG**  
LOCAL MUNICIPALITY

**Quotation Name : Procurement of 3000 x A1 Calendars**

**Quotation No : Q 01, 07/11/2023**

Joe Morolong Local Municipality invites interested registered service providers to quote for the following:

**Quotations Closing**

**Date: 16 November 2023**

**Time: 09:00**

**Venue: Joe Morolong Local Municipality Office –Tender Box**

**Street Address: Churchill Village, D320 Cardington Road**

**Find attached specification:**

**Documents Required:**

- MBD Forms (1, 4, 8, & 9) for all Directors
- BBBEE Certificate or SWORN AFFIDAVIT – B-BBEE EXEMPTED MICRO ENTERPRISE
- Registered with Joe Morolong Supplier Vendor Database
- Registered with CSD (Quote CSD Number)
- Proof of rates & taxes from relevant authority
- Proof of rates & taxes of all directors
- Proof of registration with South African Revenue Services (SARS) SARS Pin

**Contact Person**

Mrs. L. Khunou Tel: 053 773 9300/ Mr. T. Ruiter 053 773 9300

The quotation and supporting documentation must be enclosed in an envelope clearly endorsed with quotation name, number and must be submitted to Supply Chain Management Office, not later than the prescribed time and date. The quotation will be evaluated in accordance with the Joe Morolong Local Municipality's Supply Chain Management policy, preferential Procurement Policy Framework Act No 5 of 2000 and the preferential procurement regulations, 2022, using the 80/20 points system where 50% of the 20 will be for BBBEE points and other 50% will be allocated according to one of the goals of the municipality (Locality). Validity period of this quotations 30 Days.

**NOTE: Emailed, Faxed or late quotation submissions will not be accepted. Please note that only vendors that are currently registered in the Joe Morolong Local municipality Data Base and CSD can submit quotations for this advert.**

**Mr. O. Ramukhuvhathi**

**Acting CFO**

**Mrs B. D. Motlhaping**

**Municipal Manager**



**JOE MOROLONG**  
LOCAL MUNICIPALITY

## **SPECIFICATION FOR MUNICIPAL CALENDERS**

### **3000 XA1 WALL CALENDARS WITH FULL MUNICIPAL OFFICAL COLOURS**

- Name of the Municipality and year ( Joe Morolong Local Municipality 2024)
- Vision, Mission and Services rendered of the Municipality.
- HD Colour picture of all Councillors of the Joe Morolong Local Municipality
- Public Holidays.
- Note: Calendars must have a hanger

**NB : Quote is inclusive of design, layout, art work, editing and delivery**

07 November 2023



**JOE MOROLONG**  
LOCAL MUNICIPALITY

**Quotation Name : Procurement of 60 x A4 Diaries (Executive) 150 x Diaries (Official)  
And 250 x A5 Diaries (Ward Committees)**

**Quotation No : Q 02, 07/11/2023**

Joe Morolong Local Municipality invites interested registered service providers to quote for the following:

**Quotations Closing**

**Date: 16 November 2023**

**Time: 09:00**

**Venue: Joe Morolong Local Municipality Office-Tender Box**

**Street Address: Churchill Village, D320 Cardington Road**

**Find attached specification:**

**Documents Required:**

- MBD Forms (1, 4, 8, & 9) for all Directors
- BBEE Certificate or SWORN AFFIDAVIT – B-BBEE EXEMPTED MICRO ENTERPRISE
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- Registered with CSD (Quote CSD Number)
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- Proof of rates & taxes of all directors
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**Contact Person**

Mrs. L. Khunou Tel: 053 773 9300/ Mr. T. Ruiter 053 773 9300

The quotation and supporting documentation must be enclosed in an envelope clearly endorsed with quotation name, number and must be submitted to Supply Chain Management Office, not later than the prescribed time and date. The quotation will be evaluated in accordance with the Joe Morolong Local Municipality's Supply Chain Management policy, preferential Procurement Policy Framework Act No 5 of 2000 and the preferential procurement regulations, 2022, using the 80/20 points system where 50% of the 20 will be for BBEE points and other 50% will be allocated according to one of the goals of the municipality (Locality). Validity period of this quotations 30 Days.

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**Mr. O. Ramukhuvhathi**

**Acting CFO**

**Mrs B. D. Motlhaping**

**Municipal Manager**



**JOE MOROLONG**  
LOCAL MUNICIPALITY

## SPECIFICATION FOR MUNICIPAL DIARIES

### 60 X A4 DIARIES EXECUTIVE WITH FULL FOLLOWING FEATURE

**1. Embossed on front page with:**

- Joe Morolong Local Municipality logo on the front cover.
- Embossed name of the Municipality and year ( Joe Morolong Municipality 2024)
- Embossed initial and surname of the Diary Holder with job title on the front cover (e.g Mayor: D. D Leutlwetse-Tshabalala or Speaker: Cllr. V Jordan)

**2. Insert of 3 pages on gloss material below:**

- Physical Address, Contact details and Website address of the municipality, Vision and EXCO members, pictures of Ward Councillors and PR Councillors.

NB: Quote is inclusive of designs, Layout, Artwork, Editing and delivery.

### 150 X A4 OFFICIALS DIARIES WITH MUNICIPAL OFFICIAL COLOURS

**3. Embossed on front page with:**

- Joe Morolong Local Municipality logo on the front cover.
- Embossed name of the Municipality and year (Joe Morolong Local Municipality 2024)

**4. Insert of 3 pages on gloss material below:**

- Physical Address, Contact details and Website address of the municipality, Vision and EXCO members, pictures of Ward Councillors and PR Councillors.

### 250 X A5 FOR WARD COMMITTEES WITH MUNICIPAL OFFICIAL COLOURS

**5. Embossed on front page with:**

- Joe Morolong Local Municipality logo on the front cover.
- Embossed name of the Municipality and year (Joe Morolong Local Municipality 2024)

**6. Insert of 3 pages on gloss material below:**

- Physical Address, Contact details and Website address of the municipality, Vision and EXCO members, pictures of Ward Councillors and PR Councillors.