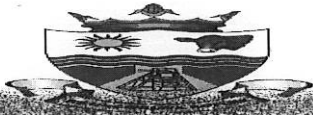


26 November 2024



JOE MOROLONG  
LOCAL MUNICIPALITY

**Re-Advert**

**Quotation Name : Procurement of Infographics.**

**Quotation No : Q 06, 26/11/2024**

Joe Morolong Local Municipality invites interested registered service providers to quote for the following:

**Quotations Closing**

**Date: 05 December 2024**

**Time: 09:00**

**Venue: Joe Morolong Local Municipality Office –Tender Box**

**Street Address: Churchill Village, D320 Cardington Road**

**Find attached specification:**

**Documents Required:**

- MBD Forms (1, 4, 8, & 9) for all Directors.
- Registered with Joe Morolong Supplier Vendor Database.
- Registered with CSD (Quote CSD Number).
- Proof of rates & taxes from relevant authority for all the addresses listed on CSD & CIPC (not older than 3 Months).
- Proof of rates & taxes of all directors for all the addresses listed on CSD & CIPC (not older than 3 Months).
- Valid South African Revenue Services (SARS) Tax Pin.
- State Delivery Timelines.
- Attach proof of previous work done.

**\*Failure to submit any of the above-mentioned documents, will result in the quotation being non-responsive.**

**Contact Person**

Mr T. Molaolwe 053 773 93060/ 082 839 3053

The quotation and supporting documentation must be enclosed in an envelope clearly endorsed with quotation name, number and must be deposited into the Tender Box, not later than the prescribed time and date. The quotation will be evaluated in accordance with the Joe Morolong Local Municipality's Supply Chain Management policy, preferential Procurement Policy Framework Act No 5 of 2000 and the preferential procurement regulations, 2022. Using the 80/20 points system where the 20 points will be allocated to a specific goal of the municipality (locality). Validity period of this quotations 30 Days.

**NOTE: Emailed, Faxed or late quotation submissions will not be accepted. Please note that only vendors that are currently registered in the Joe Morolong Local municipality Data Base and CSD can submit quotations for this advert.**

Mr O. Ramukhuvhathi

Acting Chief Financial Officer

Mrs B.D Motlhaping

Municipal Manager

## **SPECIFICATIONS:**

Below is the list of items required. Use quotation number above as reference on the quotations.

### **INFOGRAPHICS**

Procurement of Infographics for all commemoration days and Digital External Newspaper as per the Mayor, Speaker, Exco and Municipal manager's request.

**NB: The service should proceed from the 01<sup>st</sup> of December 2024 until the 30<sup>th</sup> of June 2025.**

- Quantity: 3 infographics per month
- Size 200 X 200 mm (Digital high Resolution)
- Colour Mode: Full colour (CMYK)
- Format: JPEG or PNG
- Resolution: 300 DPI (High Resolution)
- Design Style: Colourful Visual Appealing and Engaging
- Content: To be provided by (Joe Morolong Local Municipal Communication)
- Images: (Specify Image Source or requirements)
- Delivery: (Digital Files sent via email or shared drive link)

